

MAIN FACS “TIPS & TECHNIQUES”

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IMPORTANT: This issue contains important operating information for all users of R★STARS and ADPICS. Please distribute promptly.

In this issue:

- **MAIN FACS ON-LINE AVAILABILITY FOR YEAR-END CLOSING – SECOND NOTICE**

MAIN FACS ON-LINE AVAILABILITY FOR YEAR-END CLOSING – SECOND NOTICE

In order to accommodate necessary year-end closing tasks, the MAIN FACS on-line availability schedule will be:

- MAIN FACS will be available until 8 p.m. on Monday, September 26, 2005 through Thursday, September 29, 2005.
- MAIN FACS will be available until 5 p.m. on Friday, September 30, 2005. This is one hour earlier than the regular schedule.
- MAIN FACS will not be available on Saturday, October 1, 2005.
- Users will not be able to process Building Lease Payment transactions on Saturday, October 1, 2005, in Electronic Transaction Processing (ETP).